

DD/ST# 1748-64

11 JUN 1964

MEMORANDUM FOR: Deputy Director for Science and Technology

SUBJECT : Nomination of Persons to Attend Senior Officer Schools

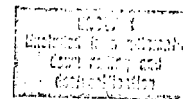
REFERENCE : Headquarters Notice 18-10, dated 18 Dec 1963

1. Nominations of persons to attend the 1965-66 sessions of the Senior Defense Colleges, the Senior Seminar in Foreign Policy, and the Advanced Management Program at Harvard University will be considered by the Training Selection Board in September 1964, and candidates and alternates will then be recommended to the Deputy Director of Central Intelligence for final approval.

2. A list of these Schools is attached (Tab A), showing the number of spaces which will probably be available to CIA for each of these Schools for the 1965-66 sessions. It is requested that you nominate as many candidates as you consider appropriate for each of the Schools listed, limiting nominations, however, to those employees whom you can release from their work at the time the course begins. In listing nominations within each School, please indicate your first, second, and third preferences for consideration. If you nominate the same individual for more than one School, it will be helpful if you indicate your order of preference.

3. Attendance at all of the Senior Defense Colleges requires a Q Clearance, which creates a special problem in selecting candidates for the February 1965 session of the Armed Forces Staff College. In view of the relatively long time required to obtain a Q Clearance and the relatively short period of time between the final approval of candidates and the early beginning of the AFSC course, you may prefer to nominate individuals for the February 1965 session who already possess a Q Clearance. If you elect to nominate individuals for the February class who do not have this Clearance, I suggest that you arrange to initiate a Q Clearance at the time of nomination in anticipation of their eventual selection.

4. Because yours is the first step in the screening process which ultimately decides who attends these senior schools, I wish to call to your attention General Carter's strong feeling on what sort of person the



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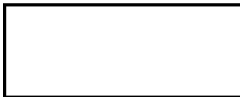
Training Selection Board should recommend for selection. He states that "... candidates recommended for selection must be fully representative of the type of people we pride ourselves on having in the Agency. They should have a good knowledge of the entire operations of the Agency and be fully capable of standing up on their two feet and representing the Agency in any discussion. . . . Under no circumstances should selection be a reward for long and faithful service or a means of farming a fellow out for a year just to get rid of him."

5. In accordance with previously established procedures, I am asking that you submit with your nominations a specific career plan for each individual nominated. This plan should provide information pertaining to the assignment planned for each nominee upon completion of the course proposed for him and should also indicate the specific ways the proposed course would make the individual a more effective employee in the Agency.

6. For your information, I have attached (Tab B) the names of employees you nominated for the 1963-64 and 1964-65 sessions but who have not yet attended any Senior Officer School.

7. I would appreciate receiving your nominations by 7 August 1964.

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MATTHEW BAIRD  
Chairman,  
Training Selection Board

Attachments: Tabs A & B

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